

**JECC User Advisory Committee Meeting**  
**Tuesday, June 19, 2012**  
**Joint Emergency Communications Center**

I. Call to Order

Meeting was called to order by Steve Spenler at 9:02 AM

Attendees: UAC Members and Alternates

Steve Spenler, JC Ambulance Service; Barry Bedford, Coralville Police Department; Sam Hargadine, Jim Steffen and Jim Baker, Iowa City Police Department; Steve Dolezal and Gary Kramer, Johnson County Sheriff's Office; Bill Searles and Lucy Wiederholt, U of I DPS; Jim Warkentin, North Liberty Police Department; Andy Rocca and Roger Jensen, Iowa City Fire Department; Gene Beard, Johnson County MAA; and Dave Stannard, Coralville Fire Department.

Staff and Guests

Chuck Hodges, Tom Jones, Nick Trenary and Rachel Elvers, JECC; Dave Wilson, EMA;; Mark DeGroot and MJ McElvain, Tac10; and Barb Christenson, Johnson County Ambulance

II. Review minutes of the March 20, 2012 meeting minutes.

A motion to accept the minutes was made by Barry Beford with second by Sam Hargadine; Motion carried.

III. Changes/additions to the agenda.

None

IV. Executive Director's Update – Tom Jones

A Tactical Interoperable Communications Plan(TICP)

This is a NIMS requirement and will be approved by the Policy Board on Friday 06-22-12. No objections from the UAC.

B The fiber update was completed to allow for JECC and DPS backup.

C Thursday June 21 is the close of the application period for two open dispatch positions.

D Iowa State Patrol had been given 6 portables and a base to assist their communications during the I380 construction.

E Discussion of time frame for radio replacement. Most likely every 10 years. Believe their replacement in in the base package and covered by the JECC.

V. Dispatch Supervisor- Chuck Hodges

A Chuck is available to attend officer meetings for different departments.

B ICPD and UIPD requested additional calls for service types be added. They are 'child abuse/neglect' and "VIP protection."

- C Proposed to create a number of generic call types. Chuck will put together a proposal and present to the committee.
- D NCIC data entry forms will be distributed to law enforcement. May look at an electronic format.
- E Alert tones given by dispatchers to notify of staffing changes will be discontinued. Only voice will go out. Will evaluate to see if this is effective.

VI. Fire\EMS and Law

- A Status of AVL/GPS resolution  
Policy Board is still in the process of deciding if Mobile CAD software, MDT's and AVL will be added to the base package and for whom.
- B Tach 10 and GeoComm are still working to make AVL mapping more accessible and effective. Will keep this item on the agenda to track progress.
- C Discussion of the accuracy of call time entered into the CAD and looked at in RMS. Iowa City Fire has seen improvement with the use of their MDT's. Johnson County Ambulance finds many errors when looking at times in RMS which may be an error made by the individual entering data. Chuck Hodges will look into this.
- D Chief Rocca would like easier access to the CAD for reports.
- E Raycom is not present but they are in the process of PM and upgrades to radios.

VII. Other business

- A Additional comments from TAC-10  
Mark DeGroot would like for Tac 10 to provide refresher training for JECC staff to assure consistency and that the CAD is being used properly. The station masters at other departments could be included in the training. He will put together a quote on the cost. Tom does have money in his budget for training.
- B Additional comments from RACOM  
N/A
- C Other  
  
N/A

VIII. Next JECC-UAC regular meeting: September 18, 2012 at 9:00 AM at the JECC.

IX. Adjournment

A motion to adjourn the meeting was made by Steve Dolezal seconded by Andy Rocca. Motion carried. Meeting adjourned at 10:16 AM.